

◦CSCLV Syllabus◦

COVID-19 Guidelines

- Face coverings (medical/cloth masks totally covering the nose and mouth) must be worn at ALL TIMES indoors at CSCLV.
- By showing up in uniform you attest that you are experiencing no COVID-19 symptoms.
- Maintain social distancing during lunch when possible. Wipe down all surfaces.

Skills Policies

- All first semester students will be given a nursing tote bag. **It is the student's responsibility to keep ALL items from the nursing tote bag until they GRADUATE. (Don't throw away the following items: Foley kits, IV lines, IV extension & Start kits, NG tubes, Central line kits, Tracheostomy kits, or any items that are made of plastic/silicone)**
- All trainers and workstations must be wiped down with the provided wipes/spray before leaving the lab. Students will clean up their stations and push in all the chairs before exiting the classroom.
- SHARPS go in the sharp container. Trash goes in the trash bins. Do not put wrappers in sharps containers.
- Should any manikin/equipment/trainer break or malfunction, inform your skills tech immediately. Do not attempt to fix the problem yourself.
- If there are any issues with technology or equipment, seek help from your skills/sim tech. Do not try to fix it yourself.
- **No ink or betadine around any manikins or trainers. It will ruin them.**
- Other classes, simulations, or tests may be going on, so please keep a respectful noise level.
- Do not unplug or switch equipment/manikins. Not all of these are universal.
- Videotaping, audio recording, or photography is NOT allowed at the Center under any circumstances.
- Do not go into a room your class is NOT scheduled for (i.e.: labs, sim rooms, debrief rooms).
- Please recycle items when asked by your skills tech. This keeps costs down for you and your peers.
- **Leave the skills lab clean and organized. Push in chairs, stools, bedside tables, etc.**
- Students are only allowed to borrow a BP cuff and reflex hammer.. If lost or broken they will be responsible for paying a \$20 replacement fee.

Open Lab Policies

- Same policies as skills lab with a few exceptions:
- You must sign up for Open Lab in advance. Sign up opens Monday and closes at 7pm Thursday night.
- You may cancel your appointment 12 hours before your scheduled open lab appointment. If an emergency occurs, email your Open Lab instructors and skills lab tech (kyra.sciabica@unlv.edu) to cancel your appointment.
- Arrive on time to Open Lab and bring the necessary supplies for practice from your Nursing Bag.
- Make sure you leave when your Open Lab appointment is over, and bring all of your Nursing Bag supplies with you.

Simulations Policies

- Push all the chairs in. Leave the room tidy.
- Wipe down your area before you leave the Center.
- No food is allowed in the debrief rooms or in the simulation rooms.
- No ink or betadine near the simulation manikins. Please be mindful of manikin wires.
- No videotaping, audio taping, or photographing under any circumstances during the simulation day.
- If the television screen/audio in the debrief room has any issues, please come get your SimTech ASAP. Your tech will resolve the issue.
- Please be prepared for the simulation day and bring charts, notes, etc. You will not be able to print materials at the Center.

Standardized Patient Program Policies

- Do not unplug equipment unless you have SP Trainer/Tech permission.
- Please return your chairs to their original position, and if applicable, push them in.
- Don't leave monitors on. Turn them off before you leave unless a staff member has explicitly said they would turn off the monitor for you.
- To avoid compromising the fidelity of the encounters, please take bathroom breaks when arranged with the Standardized Patient team and your instructors.

General Center Policies/Information

- The Lost & Found is in the Faculty Office (Room 105).
- Place your proximity card flat on the MARLOCK. (Make sure there are no other obstructions in the way)
- If your proximity card has issues, please see Andrew Pfannes, our Business Manager, or Dr. Leland Rockstraw, our Director, in Room 105/Faculty Office. Only they can resolve proximity card issues. Email at andrew.pfannes@unlv.edu or leland.rockstraw@unlv.edu if you need assistance.
- Please pay attention to posted signs in the Center. 'TESTING,' 'NO STUDENT ACCESS,' and 'SIMULATIONS IN PROGRESS,' or any COVID-19 pandemic relevant signs are of particular note.
- Please follow Staff instructions and guidelines. Failure to follow guidelines will result in suspension of Lab privileges.
- If you have questions please visit www.csclv.nevada.edu or the CSCLV Resources page on Canvas.
- All classrooms and labs have the schedule for the day. There is also a calendar on the TV by the main entrance, along with a map of the center. If you're not sure where you are going, please ask CSCLV staff. We're happy to help.

****COVID-19 Guidelines are subject to revision based on state/CDC changes. We will do our best to update you on any changes as soon as they happen****

By signing below, I acknowledge that I agree to the following terms:

1. I understand what the CSCLV policies and procedures are and will follow them.
2. Failure to abide by CSCLV policies and procedures can result in loss of simulation center privileges
3. The nursing tote bag is my responsibility for the entire duration of my nursing program. If I lose my tote bag or its contents, I understand I will not get a replacement.
4. The BP cuff will be returned back to the CSCLV skills lab tech in 3 weeks. If I lose or break the BP cuff I will pay a replacement fee of \$20.
5. I will submit the digital copy of this signed agreement form to the Qualtrics link on the CSCLV website by Monday, 12pm (noon).

Print Student Name Here (print legibly)

Student Signature Here

Date of Signature

Helpful Links/Info (Bookmark these!)

<https://csclv.nevada.edu/>

<https://csclv.nevada.edu/resources/student-learner-resources/open-lab/> (this is where you'll find Open Lab specifically)

CSCLV Skills Technician

Kyra Sciabica can be reached at: kyra.sciabica@unlv.edu from approximately 8-4 Monday through Friday. Please allow at least 24 hrs for response. Emails will only be monitored during these hours, so expect a response within that time frame if you email on weekends or late night/early morning. If I am unavailable or out of office, my automatic responder may direct you to one of my coworkers, and their email will be included in the automatic response. Please address your email to them, and they will help you until I am back in the office. My office is Room 117 (the roll down metal window). If I am not in my office, call the posted phone number and I will get back to you as soon as I can.