

◦CSCLV Syllabus◦

Welcome to the Clinical Simulation Center of Las Vegas (CSCLV)! We're excited to have you here for your healthcare education. The staff at the Center is here to assist you in any way that enriches your education, and is composed of three main divisions: the Standardized Patient Team, the Skills Team, and the Simulations Team. After reading this syllabus, you will return the signed signature page agreeing to abide by the following policies. We know you'll do great! 😊

COVID-19 Guidelines

*Face coverings (medical or cloth) and eye protection are to be worn at ALL TIMES on CSCLV property. PPE will be provided if you do not have your own but you must wear it for the duration of your lab/simulation/lecture at the Center. Face coverings should be worn properly (covering your nose and mouth, fitting snugly) Do not take your mask off unless you need to drink water. *Failure to wear PPE will result in Center privileges being REVOKED.**



By showing up in uniform with your badge you attest that you are experiencing NO: fever, chills, cough, shortness of breath/difficulty breathing, fatigue, sore throat, muscle/body aches, headaches, new loss of taste or smell, sore throat, conjunctivitis,

rash on skin or discoloration of fingers or toes, congestion or runny nose, nausea or vomiting, and/or diarrhea.

Social distancing of 6 feet **must** be maintained on all CSCLV property including the parking lot and SP2 upstairs.

The 6 foot distance may be breached in clinical skill and simulation settings (when directed by your clinical faculty) **ONLY as long as goggles/face shields and masks are worn for the duration of the breach.**

Perform hand hygiene after any instance you touch your mask.

Please refer to markings on floors and tables for distancing reference, and do not move chairs/tables from their marked spots.

The Student Lounge is closed. The student study room is open (7 max occupancy) and the copier is available in that study room.

No communal food or drink is allowed. Only **single packed lunches** (i.e.: boxed lunches, home lunches for one single person, single resealable drinks, or individually wrapped snacks intended for distribution to multiple people) are allowed. Communal food/drink will be confiscated. The ban on communal food applies to the parking lot.



Social distancing must be maintained during lunch/snack periods.

Surfaces must be wiped down and hand hygiene must be done *before and after* eating.

Make use of the hand sanitizer and wipes that CSCLV has in every room, and on the walls.

Scanning Process

Faculty will scan in their students with the provided scanning box. Sim techs are not available to scan in students as they need to be setting up the day's simulation.

All personnel entering the Center will perform hand hygiene ('gel in') as soon as they enter the premises. They will be scanned via infrared thermometer upon entry. If there is no one at one of the designated scanning stations, they will call the number at the station so a staff member can scan them. Once they have 'gelled in' and been scanned they may enter. If the entrant does not already have a mask or face shield/goggles on before entering the Center, one will be provided (supplies permitting). Entrants must don PPE at the scanning station before proceeding into the Center. You will not be permitted into the Center without a face mask. ***Failure to keep PPE on will result in revocation of Center privileges.***

If you borrow goggles from CSCLV because you have forgotten your own, you *must* return them at the end of the day to your sim/skills tech or the bin inside of your room.

Masks provided by CSCLV may be resupplied every **TWO WEEKS**. Masks should be kept in the provided paper bag between uses. This mask is only for use at the Center. We recommend keeping the paper bag and mask in your vehicle between uses so you may don and doff it in your vehicle.

*******COVID-19 Guidelines are subject to revision based on new scientific information from WHO/CDC as they revise best practices. We will do our best to update you on any changes as soon as they happen*******

Skills Policies

Failure to comply with Skills policies can result in revocation of skills lab privileges.

First semester nursing students will be given a backpack with all of their nursing supplies they will need for the duration of their nursing school semesters. Anytime a nursing student comes to CSCLV for **Skills or Skills Review**, they are responsible for bringing their nursing kit backpack. Nursing kit backpacks will not be replaced if lost. Please sign

the checklist (found in backpack) and return to the Skill Lab Tech in-person or in email. (brittney.machin@unlv.edu)

All trainers and workstations must be wiped down with the provided wipes before leaving the lab. Students will clean up their stations before exiting the classroom.

Only throw SHARPS in the sharps containers provided. Wrappers, paper cups, pills and anything that is not a needle/syringe combo must go in a regular trash bin.

Should any manikin/equipment/trainer break or malfunction, inform your skills tech **immediately**. Do not attempt to fix the problem yourself.

If there are any issues with the MedDispense/Pyxis, come get a skills tech IMMEDIATELY. Do NOT attempt to fix it on your own—you will likely make the problem worse.

Do NOT attempt to unplug, move, or shut down the MedDispenses. You will likely **erase the hard drive** and wipe all the medications and patient information.

DO NOT PUT INK OR BETADINE NEAR MANIKINS OR TASK TRAINERS. DO NOT PUT INK ON TAPE OR TEGADERM AND PUT IT ON MANIKIN—THIS WILL STAIN THEM PERMANENTLY.

Other classes, simulations, or tests may be going on, so please keep a respectful noise level.

Do not unplug or switch equipment/manikins. Not all of these are universal.

Videotaping, audio recording, or photography is not allowed at the Center.



Please place belongings in a way that does not interfere with the skill lab setup.

Do not go into a room your class is not scheduled for (i.e.: labs, sim rooms, debrief rooms).

All student practice supplies/practice kits for your entire nursing enrollment will be provided in a backpack to each student. You the student are responsible for bringing the necessary supplies/kits to your labs. Replacement kits will not be given. Do not misplace these supplies. You may keep the practice supplies/kits, but the supplies/kits provided on TESTING day must be returned in the labeled bin.

Due to allotment requirements during the SARS-CoV-2 pandemic, you may be asked to repackage re-usable supplies for the group after you in an attempt to conserve stores.

Please repackage them as nicely as possible for the next learners so they too can have a quality learning experience.

If you are asked to recycle a supply type (i.e.: Foley kits, IV lines, NG tubes) *please do not throw trash* (like used lubricating jelly packets, used prep pads, or used gloves) *in with the recycled supplies*. Your techs appreciate your commitment to hygiene during the SARS-CoV-2 pandemic as they recycle these supplies to ensure all learners have what they need to learn skills.

Whenever possible, you will receive new supplies, but due to backlogs and shortages in medical supplies, we will be recycling and conserving whenever possible, which means you may receive gently used and repackaged supplies. Please take care of your new or gently used supplies for the next group of learners, like you would want others to do for you. We appreciate your cooperation as we work to get all supplies ordered and shipped in advance of your labs.

Please push in your chairs after you clean up your stations. Leave the room as tidy as you can for the next group of learners.

Open Lab Policies

You may not videotape or photograph under any circumstances during Open Lab.

Only the requested amount of supplies are allotted for Open Lab. If you don't sign up for the skills you intend on practicing, those supplies will not be allotted and cannot be requested less than 24 hours prior to the Open Lab starting. Sign up for all skills you intend on practicing.

Follow the instructions of your faculty/PAL (Peer Assistant Learner) supervising the Lab.

Do not take supplies that are not meant for you, and share trainers.

Arrive on time for your appointment and leave when your appointment is over.

All SARS-CoV-2 policies about wiping down trainers and areas apply during Open Lab.

IV Catheters are rationed; you will only receive the designated amount (3 catheters) for the entire Open Lab, regardless of how long you spend in the Lab.

Bring your practice kit (or nursing kit backpack) to Open Lab. New ones will not be provided if you forget.

Please cancel your appointment as many hours in advance as your program requires. Email your clinical instructor and skills lab tech if there is an emergency cancellation.

Students are still responsible for adhering to their school's Open Lab policies as well as CSCLV's policies.

Simulations Policies

Keep chairs where they are marked in debrief rooms. These marks are 6 ft. apart.

Wipe down your area before you leave the Center.

Bring your eye protection to Simulation with you; you will wear it in the debrief room and during simulation scenarios. If you forget, the Center may be able to lend you eye protection for the day, but you must return it at the end of the day to the designated bin.

No food (communal or individual) is allowed in the debrief rooms or in the simulation rooms.

No ink or betadine near the simulation manikins. Please be mindful of manikin wires.

No videotaping, audio taping, or photographing under any circumstances during the simulation day.

Do not touch the keyboard or mouse unless you have been trained on the KBPort system. Your SimTech will stop the recording, switch the screen between debrief and live feeds, and set up any remote meetings that need to be in place. Come to your SimTech for any difficulties with the system.

If the television screen/audio in the debrief room has any issues, please come get your SimTech ASAP. Your tech will resolve the issue—please do not fuss with the keys.

Please be prepared for the simulation day and bring charts, notes, etc. You will not be able to print materials at the Center due to SARS-CoV-2/COVID-19 pandemic restrictions on printing spaces.

Most simulations are a 15 minute scenario to 30 minute debrief timeframe, and take place with an orientation to the room and manikin. Your concierge/facilitator will guide the group through debriefing (post-simulation discussion of the scenario) alongside the clinical expert (generally the clinical instructor). The concierge works with the sim tech and instructor during the simulation scenario to notate behaviors for discussion in debrief. Further details of the debrief process will be given by the concierge on the simulation day.

Standardized Patient Program Policies

Do not unplug equipment unless you have SP Trainer/Tech permission.

Please return your chairs to their original position, and if applicable, push them in.

Don't leave monitors on. Turn them off before you leave unless a staff member has explicitly said they would turn off the monitor for you.

To avoid compromising the fidelity of the encounters, please take bathroom breaks when arranged with the Standardized Patient team and your instructors.

General Center Policies/Information

The Lost & Found is in the Faculty Office (Room 105).

Make sure there are no other badges/pieces of paper between your proximity card and the card reader. **If there is something between your proximity card and the card reader, it will not register and permit entry.** Place it in the middle of the reader and wait for the green light and beep/click combo that signals the door is unlocked.

If your proximity card has issues, please see Christine, our Administrative Assistant, in Room 105/Faculty Office. She is the only person who can resolve proximity card issues. Email her at marie.padilla@unlv.edu if you need assistance.

Make sure you 'gel out' as you leave the building and do not remove your mask until you enter your vehicle.

Please pay attention to posted signs in the Center. 'TESTING,' 'NO STUDENT ACCESS,' and 'SIMULATIONS IN PROGRESS,' or any SARS-CoV-2/COVID-19 pandemic relevant signs are of particular note.

Please follow Staff instructions and guidelines. Failure to follow guidelines will result in suspension of Lab privileges.

If you have questions please visit www.csclv.nevada.edu or the CSCLV Resources page on Canvas.